



## Teacher/Contracted Employee Work Days 2023-24

The Board of Education has designated the following teacher/contracted employee work days for the 2023-24 school year: Oct. 6, Dec. 22, Feb. 9, and Mar. 12. This memo clarifies important information about these work days.

- These days are designated for teacher-directed work.
- School administrators should work to protect this time for teachers and avoid scheduling any professional development or meetings on these days.
- Teachers/contracted employees are expected to work their contracted hours at their school site (1.0 FTE is 8 hours).
- **For the December 22 work day only**, teachers/contracted employees may work with their principals/supervisors to determine when and where they complete their contract time.

We are so grateful for the dedication and tremendous efforts that all of you demonstrate in supporting the students of Alpine School District.