

# **Frontier Middle School**

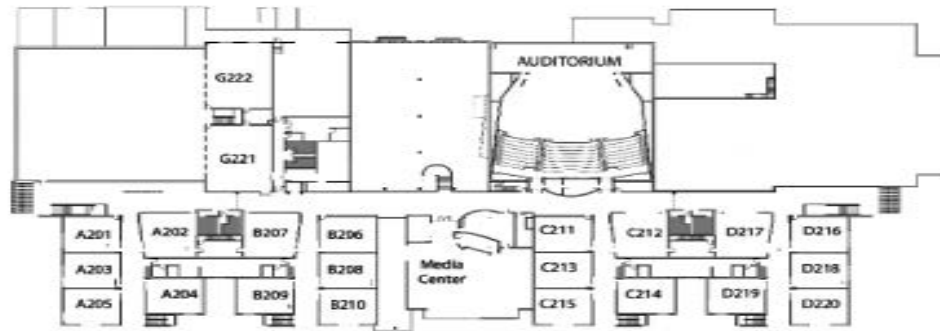


## **Mustang Handbook 2014-2015**

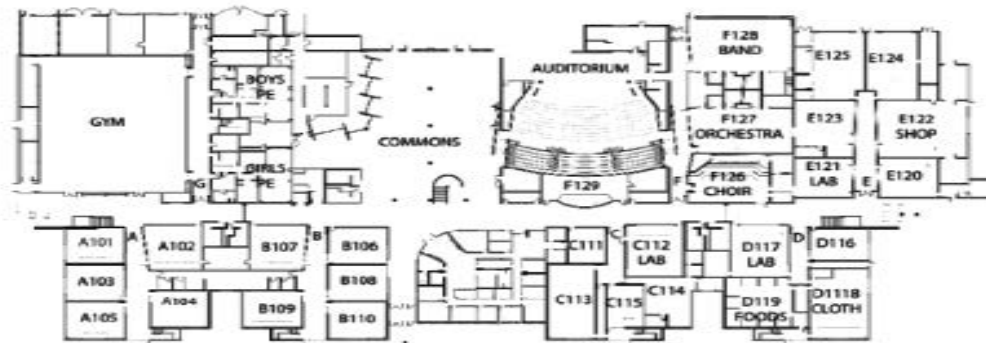
**“Enlightening the Mind, Unlocking the Future”**

# Frontier Middle School Map

Upper Floor



Lower Floor



## MONDAY BELL SCHEDULE

Warning Bell	8:10 am	Duration
A1/B5	8:15-9:30	75 min
A2/B6	9:35-10:45	70 min
1 <sup>st</sup> Lunch	10:45-11:15	30 min
A3/B7	11:20-12:30	70 min
A3/B7	10:50-12:00	70 min
2 <sup>nd</sup> Lunch	12:00-12:30	30 min
A4/B8	12:35-1:45	70 min

## TUESDAY-FRIDAY BELL SCHEDULE

Warning Bell	8:10 am	Duration
A1/B5	8:15-9:35	80 min
A2/B6	9:40-10:55	75 min
FLEX	11:00-11:35	35 min
1 <sup>st</sup> Lunch	11:35-12:05	30 min
A3/B7	12:10-1:25	75 min
A3/B7	11:40-12:55	75 min
2 <sup>nd</sup> Lunch	12:55-1:25	30 min
A4/B8	1:30-2:45	75 min

## Assembly Day Bell Schedule

Warning Bell	8:10 am	Duration
A1/B5	8:15-9:35	80 min
A2/B6	9:40-11:35	85 min + 30 min
FIRST ASSEMBLY	9:45-10:15	Assembly
SECOND ASSEMBLY	10:25-10:55	30 min
THIRD ASSEMBLY	11:05-11:35	30 min
A2/B6	9:40-11:00	80 min
2 <sup>nd</sup> Assembly	11:05-11:35	30 min
1 <sup>st</sup> Lunch	11:35-12:05	30 min
A3/B7	12:10-1:25	75 min
A3/B7	11:40-12:55	75 min
2 <sup>nd</sup> Lunch	12:55-1:25	30 min
A4/B8	1:30-2:45	75 min

# FRONTIER MIDDLE SCHOOL

1427 MID-VALLEY ROAD  
EAGLE MOUNTAIN, UTAH 84005

SCHOOL COLORS: NAVY, CRIMSON, STEEL  
SCHOOL MASCOT: MUSTANG

FRONT OFFICE: (801) 610-8777

WEB SITE: <http://frontier.alpineschools.org/>

## A-Day Schedule

Period	Subject	Room	Teacher
A1			
A2			
A3			
A4			

## B-Day Schedule

Period	Subject	Room	Teacher
B5			
B6			
B7			
B8			

Dear Frontier Middle School Students,

Welcome back to Frontier Middle School! As a faculty and staff, we are excited for another year at Frontier Middle School.

I'm eager for you to work with the faculty and staff of Frontier. One of our main focuses at Frontier is to hire people that will provide you a first-class education. I know each of your teachers well and know how much they care about you and your success. Our mission statement at Frontier is: Enlightening the Mind, Unlocking the Future. We take this literally as we are ready to work diligently to help you have academic success.

This Mustang Planner is provided for you to organize your schoolwork and make you aware of the policies and procedures at Frontier Middle School.

We are committed to assist you in your success at Frontier.

Scott Sumner, Principal

Peter Clarke, Assistant Principal

Kevin Henshaw, Assistant Principal

# SCHOOL SUCCESS TIPS

## **IF YOU ARE HAVING TROUBLE WITH A CLASS**

- Arrange a time with the teacher when he or she is available to help you (after school, after class, before school). Arrange a time to meet with your counselor.

## **IF YOUR LOCKER IS JAMMED**

- Report this to the front office and we will arrange to have a custodian address the problem.

## **IF YOU NEED TO PAY FINES/ FEES/ MONEY FOR CLASS PROJECTS**

- See Ms. Anderson at the pay window outside the main office.

## **IF YOU NEED TO PAY A MEDIA CENTER FINE**

- See Ms. Davenport in the Media Center.

## **IF YOU NEED TO PURCHASE LUNCH OR HAVE A QUESTION ABOUT YOUR ACCOUNT**

- Please visit the lunchroom before school to put money in your account or pay online. You can make lunch payments online at [www.mealpayplus.com](http://www.mealpayplus.com). Please note that online payments take 48 hours to post.

## **IF YOU HAVE A QUESTION ABOUT YOUR GRADES AND/OR ATTENDANCE**

- Go to the Frontier Middle web site and log into Skyward to check your grades. Media center computers are available for you to use before and after school. If you forgot your password, check with the counseling office for a new one.

## **IF YOU BECOME ILL AT SCHOOL**

- Communicate with your teacher. Check with the secretary in the main office to call home. If you are leaving school, please check out in the main office.

## **IF YOU ARE ABSENT**

- Have your parent contact the school to report your absence. Check with your teachers upon returning to school to make-up any missed work.

## **IF YOU LOST YOUR SCHEDULE**

- Go to the counseling office to receive another copy.

## **IF YOU LOST OR FOUND SOMETHING**

- Go to the main office and speak with a secretary.

## **IF YOUR PARENTS NEED TO GET SOMETHING IMPORTANT TO YOU AT SCHOOL**

- It may be dropped off at the main office and will be delivered to you as soon as possible. Please be aware that flowers, balloons, and gifts are disruptive to the educational process and will be held in the office until the end of the school day.

## **IF YOU SEE SOMEONE BULLYING OR GETTING BULLIED**

- Talk with a teacher, staff member, administrator, or go to the counseling office. Please talk with someone so we can help.

## **IF YOU HAVE CONCERNS, PROBLEMS, OR QUESTIONS AND DON'T KNOW WHO TO ASK**

- Talk with a teacher, staff member, administrator, or go to the counseling office.

# SCHOOL CALENDAR

## 2014 – 2015 SCHOOL YEAR

*(7<sup>th</sup> graders start on August 18, 2014)*

- 1<sup>st</sup> Term: August 19, 2014 through October 24, 2014
- 2<sup>nd</sup> Term: October 27, 2014 through January 12, 2015
- 3<sup>rd</sup> Term: January 13, 2015 through March 20, 2015
- 4<sup>th</sup> Term: March 23, 2015 through May 29, 2015

Parent Teacher Conferences:

- Thursday, September 18, 2014 (3:30-8:00)
- Thursday, February 12, 2015 (3:30-8:00)

Aug. 18..... 7 <sup>th</sup> Grade Day (8:15-11:30)	Jan. 12 ..... End of Term 2
Aug. 19..... First Day of School (ALL grades)	Jan. 19 ..... Martin Luther King Day – NO SCHOOL
Sept. 1 ..... Labor day – NO SCHOOL	Feb. 12 ..... Parent Teacher Conferences (3:30-8:00)
Sept. 18 ..... Parent Teacher Conferences (3:30-8:00)	Feb. 16 ..... Presidents Day – NO SCHOOL Jan. 13
Oct. 16-17 ..... Fall Break – NO SCHOOL	Mar. 9 ..... Professional Development – NO SCHOOL
Oct. 20 .... Professional Development – NO SCHOOL	Mar. 20 ..... End of Term 3
Oct. 24..... End of Term 1	April 6 ..... Snow Make-Up Day - NO SCHOOL
Nov. 26-28..... Thanksgiving Break – NO SCHOOL	April 7-10 ..... Spring Break – NO SCHOOL
Dec. 22- Jan. 2 ..... Winter Break – NO SCHOOL	May 25 ..... Memorial Day – NO SCHOOL
Jan. 5 ..... School Resumes after Winter Break	May 29 ..... Last Day of School

# SCHOOL POLICIES

## ATTENDANCE POLICY

The purpose and intent of the Alpine Board of Education Policy of Participation and Attendance is to:

- A. Promote student attendance and participation. Students should be in attendance and participate every possible day of the school year in order to receive maximum benefit from their educational opportunities.
- B. Allow teachers to exercise reasonable discretion in determining the relationship between attendance, class participation, and grades.
- C. Encourage administrators and teachers to coordinate extracurricular activities in order to allow students full attendance and participation in class work.

### **Frontier Middle School Campus:**

Frontier is a closed campus. Students are to remain on campus during the entire school day unless properly checked out by a legal guardian or person appointed by the guardian listed in Skyward.

### **Excused Absences:**

In the event a student is unable to attend school, a parent/guardian must notify the school to request the absence be excused. This may be done by a note, email or by calling the Attendance Office within ten days of the absence or the student will be marked unexcused/ truant.

Students having excessive excused absences may be required to provide the school with written documentation from a Physician.

### **Check-In:**

Students arriving late with a parent excuse note can go to the front office to receive a pass to class.

Students arriving late without an excused note **report to the Attendance Room for a class admit slip.**

### **Check-Out:**

Check outs **will not** be taken over the phone for safety reasons.

All persons checking a student out of school must be listed in Skyward and must come to the main office to sign the student out. ID will be requested at time of check out.

# Tardy/Truancy Policy and Procedure

Students are expected to be on time to class, prepared and ready to work when the tardy bell rings. There is a 5 minute passing period between each class. There is a warning bell at 4 minutes, leaving 1 minute to be in their next class, ready to learn.

- Any student not in the classroom before the doors are closed is considered tardy and must report to the Attendance Office to record the tardy and receive a class admit slip.
- Students reporting to school late must check in with either the front office if they have an excuse note or to the Attendance Office if the tardy is unexcused.
- Excessive excused check in's will be addressed by the trackers/administration.
- Missed detention will result in double time.
- Consequences for unexcused tardies include the following:

Tardies per Term	Consequence	Referred to
<b>1</b>	Student is warned, reads and signs the policy showing he/she understands attendance expectations.	Tracker
<b>2</b>	Student phone call to parents(s). Parent is notified that on the next tardy they will need to sign the attendance contract.	Tracker
<b>3</b>	Parent is required to sign a contract regarding tardy/lateness to school. Student serves a 30 minute detention if parent does not sign and return contract within 3 days.	Tracker
<b>4</b>	Parent is contacted and student is assigned a 30 minute after school detention or a lunch detention.	Tracker
<b>5</b>	Parent is contacted and student is assigned a 45 minute after school detention or lunch detention.	Tracker
<b>6,7,8</b>	Parent, Student, Administrator meeting. Student is assigned a 60 minute after school detention or two lunch detentions.	Administrator
<b>9</b>	Parent contacted and student assigned to ISS for the day.	Tracker
<b>10</b>	Out-of school suspension, referral to Truancy School, reinstatement meeting with Administration.	Administration
<b>Single Class Truant</b>	Time for time: One after school truancy detention per period missed, phone call to parent(s).	Administration Tracker
<b>All Day Truant</b>	Send home Utah Law regarding school attendance. In or out of school suspension possible. Phone call or meeting with parent(s), referred to conference with Counselor.	Administration Counselor
<b>Continued Truant</b>	Referral to Truancy School and/or Court	Administration

## **AUDITORIUM CONDUCT**

The auditorium is the showplace of the school. This is the part of the school that is usually seen by visitors to our school as they come to special meetings and productions. For these reasons students are expected to act appropriately and observe the following guidelines:

1. Keep feet off of the seats and other furniture.
2. No food or drink is allowed in the auditorium.
3. Show respect for the performers and those participating.
4. Remain seated during assemblies.

## **BICYCLES**

1. Bicycles must be locked in the designated bike rack located on the West side of the school.
2. Frontier is not responsible for damaged or stolen bicycles.

## **BUSES**

Bus safety is serious. All students are under the supervision and authority of the bus driver and must obey their instructions at all times. FMS students must demonstrate responsible behavior when riding the bus so everyone arrives to their intended destination safely. Riding the bus is not a right. Students who violate the following rules may lose their bus riding privileges.

- Students should line up single file to enter the bus. Walking behind or between buses is unsafe.
- Be seated, stay seated while the bus is moving. Do not place objects or any part of your body out the window, even if the bus is stopped.
- Do not open emergency doors, windows except in case of an actual emergency.
- Do not eat, drink or leave litter on the bus.
- Vandalism, and inappropriate student interactions will be handled as a violation of the Safe Schools Policy.

## **CELL PHONES/ MUSIC PLAYERS**

Students may use their cell phone or music-playing device before school, after school or during lunch. Students may not use their cell phone or music-playing device during classes, during class break or during FLEX time. Teachers and staff have been instructed to confiscate these devices when seen being used during non-use times to ensure the most appropriate educational environment. Cell phones must be turned off at all times during the academic school day. Head phones must also be put away during school.

Teachers may, at their discretion, allow these items to be used in class to enhance the educational learning opportunities for their students.

The first time a music player or cell phone is taken it will be returned to the student at the end of the day. The second time a music player or cell phone is taken it will be returned only to a parent after a parent/ administrator conference. The third time a music player or cell phone is confiscated a parent conference will be held to determine the next course of action and/ or further school discipline.

## **CLASSROOM BEHAVIOR**

The major purposes of our school are accomplished within the classroom. Most students respect the rights of their fellow students and the teacher, but occasionally a student refuses to obey a teacher, refuses to do any work, or upsets class work by disrupting class activities. Such behavior prevents other students from learning and is, therefore, unacceptable. The teacher may call parents, refer the student to



the administration, or request a parent/teacher/student/administrator conference. District Earnest and Persistent Effort Policy will be followed.

### **CLOSED CAMPUS**

Once students arrive at school, they may not leave the school grounds unless properly checked out through the main office. If students do check out of school, they must check back in through the main office if they return to school. Students leaving school grounds without properly checking out will be marked as truant.

### **COMPUTER USE**

When using computers with internet access at Frontier, students must first have parents or guardians sign the Frontier Internet Use Policy Form giving their permission for their student to access the internet. School computers must be used responsibly by students. School computers must not be used to access or create materials that are considered inappropriate at school. This includes, but is not limited to: images and messages that are sexually explicit, violent, grotesque, or are meant to demean or harass others. Computer use is a privilege and may be taken away if students use the computers in an inappropriate fashion. Frontier strictly enforces the policies set forth by the Alpine School District's Acceptable Use Policy.

### **DRESS CODE**

Fads and extremes in dress and appearance interrupt school decorum and adversely affect the education process. Clothing should be modest and not revealing. Appropriate undergarments and suitable footwear should be worn at all times. Attendance at FMS requires conformity to the dress code policy which includes:

- No head coverings (hats, hoods (hoodies) bandanas, scarves, etc.)
- All shirts must have a sleeve (No tank tops, sleeveless or spaghetti straps)
- No display of undergarments
- No clothing or displays with reference to drugs, alcohol or of a provocative nature.
- No displays or language of profanity or vulgarity
- No over-sized pants or low-riders
- Shorts and skirts must be closer to the knee than to the hip
- No bare midriffs (midriffs should remain covered when student lifts arms)
- No unnatural hair colors or styles that distract from the educational process as determined by the administration.
- No gang related displays including: baggy pants, gang color displays, hanging belts or chains, bandanas, slogans, symbols, or gestures.
- No piercings that are distracting because of number, location or type of piercing.
- No low necklines
- No pants may be worn that are grungy, holey, or are see through.
- No other distracting items such as non-prescriptive contact lenses, or rub on tattoos.

The Alpine School District Board of Education requires all of its students to conform to standards, avoid extremes, and exemplify personal cleanliness. Clothing should be free of tears or frays. The school administration will make the final determination on clothing, styles, and attire that is inappropriate.

## **EMERGENCY PROCEEDURES**

### **Bomb Threat**

1. The fire alarm and/ or announcement will be given over the intercom to evacuate the building.
2. Students and teachers will line up outside in the designated areas until the all clear is given to return to the building.

### **Earthquake**

1. In the event an earthquake occurs, students should do the following:
  - a. Seek cover under desks, tables, or inside the frames of doors.
  - b. Stay away from windows and other forms of glass.
  - c. Stay clear of the building if already outside.
  - d. Evacuate the building once the earthquake shaking stops

### **Fire**

1. The fire alarm will sound to evacuate the building.
2. Students and teachers will line up outside in the designated areas until the all clear is given to return to the building.

**\*\*In case of an actual emergency, students will only be released to legal guardians or individuals listed on their Emergency and Health Information Form.**

## **FLEX TIME**

Frontier has an in school intervention program known as FLEX. This model is intended to provide an opportunity for students that need time during the school day to meet with teachers to make up work. Our FLEX program will be Tuesday-Friday for 35 minutes after A2 and B2. All students who have a Failing or an Incomplete grade will meet with those teachers during FLEX. Teachers will also use this time to direct students back to their classes to review key objectives that have not been mastered by the students.

Students who are caught up and do not have Failing or Incomplete grades are invited to attend activities during FLEX that are designed to provide a reward for having passing grades. Students will receive a report card each day informing them of their current grades and whether they will meet with a teacher for remediation or if they qualify for the activities. Once students make up their Failing or Incomplete grades they will have the opportunity to attend the FLEX activities. Attendance during FLEX attendance will be tracked.

## **EXTRA CURRICULAR ACTIVITIES**

The minimum requirement from the Utah High Schools Activity Association for all students to participate in school sports or extra curricular activities is a 2.0 GPA with no more than one "F" (failing grade) the previous term. Students involved in competition must maintain a 2.0 grade point average ("C" average) throughout the activity to remain eligible.

No student is eligible to represent the school if they have failed more than one subject in the preceding quarter or if they are failing more than one subject during the quarter in which they participate. A student denied the right to participate may improve grade deficiencies and failures through various educational programs, tutoring, night school and by other methods acceptable to the school.

Students who have officially been identified as Special Education may qualify academically to participate by successfully meeting their Individual Education Plan.

## **FIGHTING POLICY**

The penalty for being involved in a fight, defined as an exchange of physical blows, (hitting, slapping, pushing) will be 1 to 10 days of out-of-school suspension. The incident should be reported immediately to an administrator or teacher. Students should not take matters into their own hands, but should allow an administrator to handle the situation.

In the event a fight breaks out, students are advised to move away from the area of the disturbance, tend to their own business, and not get in the way of administrators or teachers who are trying to deal with the situation. Refusal to leave the scene when asked to do so is a violation of the no fighting policy and constitutes the offense, "party to an affray," and disciplinary action may result. In addition, those students filming a fight or any other altercation may be subject to suspension.

Students who instigate fights but are not actively involved (that is, students who carry rumors, put others up to fight, carry information back and forth between other individuals who subsequently fight) submit themselves to the same penalties as those who are involved in the fight. Students who are intimidated or harassed by another student should report that to a teacher or administrator. Teachers are to report these incidents immediately to an administrator. In sum, fighting will not be tolerated on this campus, surrounding areas, on the school bus, or at any school-sanctioned event.

## **GRADE REPORTS**

Students are given a grade summary four days a week as part of our FLEX program to keep them informed of their academic progress. Mid-Term grades are issued once per term and can be found online via Skyward. Official report cards will be available online via Skyward.

Parents and students may access the Frontier Middle School's web page for the school calendar, teacher email addresses, and other school information at <http://frontier.alpineschools.org/>

To access students' grades, assignments, and attendance click on the check grades button for a direct link to Skyward. The username is the student ID number will be given to students at the beginning of school. If parents have questions please contact the school.

## **HALLS**

During the change of classes there are approximately 1,400 students moving through the halls at FMS. The rules of conduct set forth below are established not only for instructional reasons, but for reasons of safety, cleanliness, comfort and convenience. The need to be considerate of other persons and to respect their "space" is essential. Students should not use any profane or vulgar language, should never run, and should not yell, scream, hit lockers or otherwise make excessive noise while in the halls. Students should not be in the halls during class without a pass. Students out of class without a teacher pass will be escorted back to their respective classes and may be sent to see an administrator. It is the student's responsibility to secure a pass prior to leaving. In short, be where you are supposed to be, when you are supposed to be there.

Take pride in your school and do your part to keep it clean. Please do not litter.

## **HORSEPLAY**

Pushing, shoving, hitting, running in the building or any other disruptive behavior is not allowed.

## INTERNET, NETWORK ACCEPTABLE USE POLICY

Alpine School District requires all students, patrons, and employees of the district to comply with the Acceptable Use Policy.

-Public school students may have permission to the Internet if they have a signed parent permission form that is kept on file at the school.

-Students are only to use the Internet under direct school supervision.

Alpine School District filters access to the internet, however, some accessible sites may contain illegal, defamatory, inaccurate or potentially offensive material. Please report this to the main office immediately if you come upon these.

Appropriate disciplinary action shall be taken against any student who willfully and knowingly violates the Acceptable Use Policy.

## LOCKER INFORMATION

Lockers with locks are made available for students' use. Each student will be issued a combination to his/her locker with their schedule.

**Lockers are not to be shared with anyone other than your assigned locker partner.** Each student is responsible for the care of his/her locker and liable for any damage. **Lockers are not to be used as a reason to be tardy to class.** If there are locker problems, the student should report to his/her assigned class on time and report the problem to the teacher.

### **Control of Lockers**

Lockers remain the property of the school, and the school authorities have a responsibility and a right to examine the contents of those lockers for reasons of health, safety, and security. Acceptance on the part of the student of a locker is acknowledgment of this privilege retained by the school district to examine the contents of that locker whenever determined appropriate.

### **Locker Guidelines**

1. All books and personal belongings are to be kept in a neat, orderly manner.
2. **Locker combinations are private information and should not be given out to anyone.**
3. **Students are not to share lockers other than with their assigned locker partner.**
4. When your locker does not function properly, report this immediately to the office.
5. Any person caught tampering, opening or removing items from any locker other than his own, may face strong disciplinary action.
6. Never leave your locker without making sure you have locked it. Shut the door, turn the combination dial and test the door to make sure it is locked.
7. **Do not leave money or other valuables in lockers.**
8. **Do not ask to change lockers or combinations. (Exceptions may be given with Administrative approval, but will cost \$3).**
9. **Jamming the locks or pulling on the handle repeatedly causes them to break. Replacement fee \$3.**

## **LOST AND FOUND**

The school's lost and found is located in the Attendance Office. Items found should be turned into the Attendance Office. An effort will be made to return lost items to their owner if possible. To assist us, students should be sure that all items brought to school have been properly labeled with the students' name.

## **LUNCH INFORMATION**

Lunch may be purchased on a daily or monthly basis. Payments for lunch may be made prior to school in the cafeteria or can be made and tracked online at [www.mypaymentsplus.com](http://www.mypaymentsplus.com). Payments made online take 48 hours to post. Remember that ASD policy does not allow student to charge in secondary schools.

Each student will be issued a personal identification number, which the student will give to the lunch personnel as they go through the lunch line. **STUDENTS ARE RESPONSIBLE TO KEEP THEIR IDENTIFICATION NUMBER CONFIDENTIAL.** If a student determines that someone else knows or is using their identification number, it needs to be reported **IMMEDIATELY** to the lunchroom management.

Each student is responsible for cleaning up his or her own garbage. Students who do not follow this rule will stay after lunch and assist in cleaning the cafeteria. All questions and concerns regarding the school's lunch program should be directed to the Lunchroom Manager.

## **NUISANCE ITEMS**

Nuisance items such as squirt guns, laser pens, aerosol spray cans, paper hornets, rubber bands, etc. are not to be brought to the school because they distract in the educational process. Such items may be confiscated and may only be returned to a parent.

## **OFFICE**

Due to the interruption of the school day we ask that parents and students DO NOT bring holiday or birthday items to the office to be delivered. Items brought into the office will be delivered at the end of the day.

## **RECOGNITION/ AWARDS PROGRAMS**

### **MUSTANG AWARD**

Teachers are given Mustang Awards to give to students during the school day. Students demonstrating good citizenship may be awarded with Mustang Award cards. Students write their names on these awards and turn them into the office for prizes at various times during the term.

### **STUDENT OF THE WEEK AWARD**

Students who demonstrate outstanding citizenship, school spirit, an attitude of success, good study habits and academic effort will be recommended by faculty members to receive this award.

### **STUDENT OF THE MONTH AWARD**

Each month six students will be selected. Recognition will be based on citizenship and academics.

### **HIGH HONOR ROLL**

Students who earn a grade point average of 3.95 and above for each term will be honored for their achievement.

## **HONOR ROLL**

Students who earn a grade point average between 3.7 and 3.95 will be honored for their achievement.

## **ON A ROLL**

Students who increase their GPA, reduce the number of failing grades or show an increase of academic performance will be recognized individually for their achievement.

## **STUDENTS OF THE YEAR AWARD**

One 9<sup>th</sup> grade girl and boy will be selected as outstanding students for the year based on academic achievement, citizenship, and overall contribution to the school. These students will be selected by the faculty and will be announced at the Academic Awards Night at the end of the school year.

## **DEPARTMENT AWARDS**

Each department will select a certain number of students at the end of the year to recognize their accomplishments throughout the school year. These awards will be presented at the Awards Assembly at the end of the year.

## **RESPECTING SCHOOL PROPERTY**

Vandalizing Frontier, the building at large, restrooms, lockers, textbooks, or equipment, with writing, tagging, stickers, or by mistreating them in any way, may result in loss of privileges, restitution fines, student-parent-administrator conference, suspension or expulsion.

## **SAFE SCHOOLS**

It is the policy of the Alpine School District to prohibit acts of violence, aggression, terrorism, intimidation, use or possession of a weapon, criminal behavior, or gang activity in all Alpine School District schools, on school grounds, at school sanctioned activities, or when students are being transported in vehicles dispatched by the district. To help enforce the safe school policy Frontier Middle School reserves the right to search backpacks or other personal belongings when the need arises.

### **SAFE SCHOOLS PROCEDURES FOR STUDENTS**

**Abetting** is the act of supporting, encouraging, and/or assisting activities, which violate the safe school policy. In addition, those students found to be filming students at school engaging in this behavior will be subject to suspension.

**Bullying** is aggressive behavior that is intended to cause harm or distress, exists in a relationship in which there is an imbalance of power or strength and may be repeated over time. Frontier is committed to provide all students with a safe and secure learning environment. Bullying of any form will not be tolerated. Bullying may be physical, verbal/written or psychological, and through cyber space.

**-Physical Bullying** includes, but is not limited to, pushing, grabbing, pinching, shoving, poking, tripping, kicking, hitting, and destroying property.

**-Verbal/ Written Bullying** includes, but is not limited to, name calling, mean teasing, spreading false rumors, intimidation, sexual comments, harassing and threatening comments which are communicated verbally, in writing or through electric media.

**-Cyber Bullying** includes, but is not limited to, using email, web pages, text messaging, blogs, instant messaging, or any other electronic means for aggression, intimidation, or harassment against another person. Examples may include, but are not limited to sending mean, vulgar, or threatening messages or images; posting inappropriate pictures that are sensitive, private information about the victim; pretending to be someone else to hurt that person; rude comments; lies; stalking; threats; extortion; harassment; and transmission of unflattering or embarrassing photographs.

**Acts of Violence** that disrupt the daily operation of the school include but are not limited to physical or sexual assault, intimidation, aggression, possessing or displaying a dangerous weapon, or committing acts of terrorism.

**Dangerous Weapons** include any items capable of causing death or serious bodily injury, or a facsimile or representation of the item. (Weapons shall include but not be limited to firearms, knives, metal knuckles, straight razors, explosives, noxious, or poisonous gases, poisons and drugs.

**Hazing/Harassment** is intimidation or any act that injures, degrades, or disgraces a student or staff member.

**Gang/Secret Societies/Hate Groups** is a group of two or more people who form an allegiance and engage in a range of anti-social behaviors that may include violent or unlawful activity or which advocate hatred or discrimination on the basis of race, religion, sex, national origin or disability.

**Gang Activities** shall include students who:

1. wear, possess, use, distribute, display or sell any clothing, jewelry, emblem, badge, symbol, sign or other things which are evidence of membership or affiliation in any gang.
2. commit any act or use any speech, either verbal or non-verbal (gestures, handshakes, etc.) showing membership or affiliation in a gang.
3. use any speech or commit any act in furtherance of the interests of any gang or gang activity, including, but not limited to:
  - a. soliciting others for membership in any gangs;
  - b. requesting any person to pay protection or otherwise intimidating or threatening any person;
  - c. committing any other illegal act or other violation of school district policies;
  - d. inciting other students to act with physical violence upon any other person.
  - e. defacing school property (i.e: books, lockers, walls, etc.)

### **Sexual Harassment**

Alpine School District policy prohibits sexual harassment of any kind-adult to adult, adult to student, student to adult, or student to student. It is defined as unwanted conduct or communication of a sexual nature that adversely affects a person's educational opportunities, comfort levels, relationships, or environment. This includes electronic harassment in the form of texts, chat rooms, social networking sites, pictures, etc. Students who feel like they have been sexually harassed should file a complaint with a school counselor or administrator. Investigation/resolution of the complaint will proceed immediately.

### **SNOW BALLS**

For safety reasons, throwing snowballs anywhere on school grounds is prohibited.

### **STUDENT RELATIONSHIPS**

Students are not allowed to hold hands or engage in other inappropriate physical contact (PDA Public Display of Affection) anywhere on campus or at any school-sponsored activity.

## **SUBSTANCE ABUSE POLICY**

The mission of Alpine School District is to empower each student to function effectively in society as a competent, productive, caring and responsible citizen. Alcohol, drug and tobacco use is injurious to the health and often interferes with school behavior, learning and prevents the student from fully utilizing his/her potential.

The Alpine School District Board of Education recognizes that the use, possession, and/or distribution of **alcohol, controlled substances**, including prescription drugs, marijuana, cocaine, steroids, or other drugs listed in the law. **Imitation controlled substances**, something that looks like a controlled substance or produces similar effects are against district policy. This includes a drug known as Black Mamba aka Pep Spice, Bliss, Dragon and Bombay Blue. **Drug paraphernalia**--things like hypodermic needles, bongs, roach clips, hash pipes, etc., which may be used to produce, package, distribute or use drugs, constitute a hazard to the welfare of students, faculty, and to educational programs, and are **illegal** under the laws of the State of Utah and also in violation of district policy.

The use or possession of **tobacco** by students under the age of 19 is also against the Utah State Law. It is illegal for anyone to use tobacco on school property or within 1,000 feet of school property. The Clean Air Act gives non-smokers the right to breathe clean air.

Parents and community must share the responsibility with the school in attempting to prevent or intervene with problems of substance abuse, and to seek help from the public and private agencies for students who become involved with substance abuse.

## **SUBSTANCE ABUSE PENALTIES**

### **ALCOHOL & DRUG USE/POSSESSION**

#### **First Offense**

- \*Referral to law enforcement agency
- \*Possible suspension for 10 days
- \*Parent conference--sign non-use contract
- \*Non-participation in music, athletics, etc.

#### **Second and Subsequent Offenses**

- \*Referral to law enforcement agency
- \*Suspension, initiate expulsion procedures

#### **Distribution or Intent to Distribute**

- \*Referral to law enforcement agency
- \*Notify parents
- \*Begin immediate expulsion procedures

### **TOBACCO USE/POSSESSION**

#### **First Offense**

- \*School Suspension
- \*Student and Parent sign non-use agreement
- \*Police Referral

#### **Second Offense and Subsequent Offenses**

- \*Submit a court referral
- \*Student and Parent sign non-use agreement
- \*Ten-day suspension
- \* Police Referral



## **SUSPENSION/ EXPULSION FROM SCHOOL**

Students should remember that their right to attend school is subject to their compliance with the policies discussed throughout this planner. Any illegal act committed on school grounds may result in suspension or expulsion from school as well as legal action.

The following acts committed while under the jurisdiction of the school may constitute good cause for suspension and or expulsion:

1. Causes or attempts to cause damage to school property or steals or attempts to steal school property.
2. Causes or attempts to cause damage to private property, steals or attempts to steal private property.
3. Causes, attempts to cause, or threatens to cause physical injury to another person.
4. Possesses, sells, or otherwise furnishes any firearm, knife, explosive, or incendiary devices (matches or cigarette lighters) or other dangerous objects.
5. Possesses, uses, sells, or otherwise furnishes, or is under the influence of any controlled substance, alcoholic beverage, or intoxicant of any kind.
6. Possesses or uses tobacco.
7. Commits an obscene act or engages in habitual profanity or vulgarity.
8. Disrupts school activities, the instructional program or other aspects of the school day.
9. Willfully defies the valid authority of school personnel.
10. Truancy from school.
11. Engages in Public Displays of Affection (PDA) and/ or promiscuous sexual activity.
12. Commits an act of sexual harassment against another student.
13. Possesses or uses, sell or otherwise furnishes poisons, noxious, or poisonous gases.
14. Intimidating students or other improper forms harassment.
15. Violating the Safe Schools policy
16. Any other act the administration deems suspension is appropriate.

## **VISITORS**

1. Parents and/ or guardians are always welcome at Frontier Middle School.
2. All visitors will need to check in at the main office before visiting areas of the school.
3. A visitor's pass will be issued at the front office that must be worn in the school.
4. Administrators may refuse to issue a visitor's pass in order to maintain an appropriate educational environment.
5. Students who attend or have attended schools within the Alpine School District may not visit Frontier.
6. Any person entering Frontier's grounds without permission is trespassing and may be subject to citation.
7. All visitors are expected to adhere to Frontier's policies while visiting the school.