



Summer 2016

Dear Parent/Guardian,

We are excited to have your child join us at Lakeridge this year!

Once school fees have been paid, your child's 2016-17 schedule will be available. For corrections, bring this form August 9th-12th, 8am to noon. If you cannot, bring or mail it early. **Requests made after noon on August 12th may not be ready when school starts!** Changed schedules will be available in Skyward beginning August 17th. If you lack internet access, you can print the schedule at the school. If no changes are made, the fee will be refunded.

NOTE: The first days in class are critical as teachers cover expectations and procedures. Class changes interfere with this process. Please help minimize excessive and frivolous changes. Changes to be with old friends or known teachers can prevent new friendships and growth. Too many change requests also tie up counseling resources for students in need.



Please read above before filling out below



SCHEDULE CHANGE REQUEST

Student Name: _____ Student I.D. #: _____ Grade: _____

Today's Date: _____ Best Contact #: _____ Fee: \$5.00

I understand this request may result in a permanent loss of my child's original schedule and that no request is guaranteed. I also understand this form must be in by noon August 12th to have changes ready before school.

Parent Signature _____

Course(s) to Drop (in order of preference):

Preferred Course(s) to Add: (pending availability)

1. _____

1. _____

2. _____

2. _____

ALTERNATE(S): _____

Counseling Use Only:

Completed Partial Unable Explanation: _____

Refund? Yes No