Course Requests Instructions for SKYWARD



				Skyward Fa	imily Access			
	alpinedistrict.org https:/	//skyward.alp	inedistrict.org/script	s/wsisa.dll/WService-	wsEAplus/sfwmnu01.	w		
		Current Use		shool: MOUNTA	IN RIDGE JR. HIGH	English I So	Account Info	Print Lo
	STUDENT 🦝							
This is the screen you will	ACCESS	Previous Mo	nth	F	ebruary 201	2	N	ext Month
i ilis is the screen you will	General Information Calendar	Sonday	Homosy	(descary	1	2	2 Tedhidualized B	4
200	Student Information Gradebook				10 Hours of Indi Pardon the Inter		Individualized to	
ee.	Message Center Attendance							
	Schedule Graduation Requirements	s	6	Z	8	9	10	11
	Test Scores			Career Packet			Pert2	
	Login History							
LICK HEKE		12	13	14	15	16	17	18
C C 2012 14	Course Requests Courses for 2012-2013						Book Commercia EC (EC)	
Courses for 2013-14	Translation powered by Google TH						Storytelling Conl VocabularyFirs	
		19	20	21	22	23	24	25
			No School				Individualized Rv Part3	
		26	27	28	29			
		~	-		- ·			
		Sho	w Aosences/Tardies w MC-Messages		Show ST-Studer	x Assignments (Grade E it Tests	carned)	

2. To make a class request, click on the "UPDATE REQUESTS" tab. This is the screen you will see. On the left are "available" classes, on the right are "requested" classes.



3. To select a class, click on the appropriate class. The class will highlight. Click the "Add Course" button



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	Current User	School	MOUNTA	IN RIDGE JR.	HIGH	English Spanish Account	t Info Print Logo	ut
STUDENT								_
ACCESS I	Courses fo	r 2012-2013 Select	ed Upda	te Requests	Alternates			
eneral Information								
Calendar	School Year	: 2013	Gr	rad Year: 2017	Total Reque	sted/Scheduled: 10	Credits: 5.000	
tudent Information		Course(s) Avai	lable			Course(s) Requ	lested	
rauebook lessane Center	Course	Description	Req/E	lec Credits	Course	Description	Reg/Elec Credits	
tendance	A3521	INT PERC	Elec	0.500	A3521	INT PERC	Elec 0.500	1
hedule	A3522	INT PERC	Elec	0.500	A3522	INT PERC	Elec 0.500	
aduation Requirements	A3611	JR.BEG WOODW	Elec	0.500	EN081	ENGLISH 8	Reg 0.500	
est Scores	A3612	JR.BEG WOODW	Elec	0.500	EN082	ENGLISH 8	Reg 0.500	
ademic History	A4231	CHORUS TB	Elec	0.500	HUS11	US HISTORY 1	Reg 0.500	
gin History	A4232	CHORUS TB	Elec	0.500	HUS12	US HISTORY 1	Reg 0.500	
	A430F0	JR.CHOR F BE	Elec	0.500	P0H10	HEALTH JR	Req	
	A5010	DANCE 1	Elec	0.500	P108M	INT PE	Reg 0.500	
se Requests	A501A	HIP HOP	Elec	0.500	S1801	INT SCI 8	Reg 0.500	
urses for 2012-2013	A5020	DANCE 2	Elec	0.500	S1802	INT SCI 8	Reg 0.500	
	A6010	DRAMA 1	Elec	0.500				
on powered by Google TM	A720	MUSICAL THEATER	Elec	0.500				
	A8001	ORCHESTRA	Elec	0.500				
	A8002	ORCHESTRA	Elec	0.500				
	A8011	ORCHESTR-INT	Elec	0.500				
	A8012	ORCHESTR-INT	Elec	0.500				
	A8021	ORCHESTRA-AD	Elec	0.500				
	A8022	ORCHESTRA-AD	Elec	0.500				
	C30410	FACS CLOTHING	Elec	0.500				
	Contractor	Add Course				Remove Cou	rse	-
	-Search F	liter						
	то	search for a specific course, either	enter the Cours	e Key or				
	Course	Key/Desc:	ter of block Sear	Search				
	Course					If you w	ant to ch	anao
						ii you w	ant to ci	lange

n you have cted a class it show up in the on the right Notice the ired classes "REQ" listed e third mn. Electives 'ELEC".

, highlight the class you want to remove and click "Remove Course"

After you have selected the correct amount of electives and have a total of **8 credits**, you will need to select three additional elective credits as alternates. ONLY CHOOSE HALF CREDIT CLASSES FOR YOUR ALTERNATE CLASSES. Alternate classes will be used if there is a conflict in your schedule. Choose only the classes you are willing to take as there is a chance that you may be placed in one of them.

4. To choose Alternate classes, click on the tab that says "Alternates".

alpinedistrict.org https:/	/skyward.alpir	nedistrict.org/scripts/	/wsisa.dll/WSe	rvice=wsEAplu	is/sf	wmnu01.w				57	1		
	Current User		School: MO	UNTAIN RIDO	ie J	R. HIGH Engli	sh Spanish Account Inf	fo Print	Lo	ogout			
STUDENT ACCESS	Courses	for 2012-2013	Selected	Update Req.	est	s Alternates					_		
General Information Calendar	School Year	. 2013	G	ad Vear: 2017		Requested/Scheduled: 10	Total Alternated	- 1	Credite:	5 000			
Student Information	School real	Alternate Course	(c) Available	au rear. 2017	. 1	Altor	nate Course(s) Regu	uncted	creans.	5.000			
Gradebook		Alternate Course	(s) Available	: And Consultan		Alten	nate course(s) keqt	resteu					
Message Center	Course	Description	Req/E	lec Credits		Priority Course	Description	Req/E	lec Crec	lits	1		
Attendance	A2100	ART 3D	Elec	0.500		1 A2100	ART 3D	Elec	0.500	_			
Schedule	A2200	INTRO CERAMICS	Elec	0.500	H	R A3521	INT PERC	Elec	0.50	0			
Graduation Requirements	A3021	BAND-INTERMD	Elec	0.500	H	R A3522	INT PERC	Elec	0.50	0			
Academic History	A3022	JR.INT BRASS	Elec	0.500		R EN081	ENGLISH 8	Req	0.50				
Login History	A3311	JR. DEG BRASS	Elec	0.500		R EINU62		Req	0.50	0			
<u>magnitic many</u>	A3512	JR.DEG DRASS	Elec	0.500	1 -			Req	0.50	0			
	A3512	BEG PERCU	Elec	0.500	l ł	P P0U10		Req	0.50	0			
Course Requests	A3521	INT PERS	Elec	0.500		R P108M	INT PE	Reg	0.50	0			
Courses for 2012-2013	A3522	INT PER	Elec	0.500		R \$1801	INT SCI 8	Reg	0.50	0			
	A3611	JR.BEG WOODW	Elec	0.500		R \$1802	INT SCI 8	Reg	0.90	0			
franslation powered by Google TM	A3612	JR.BEG WOODW	Elec	0.500						-			
	A4231	CHORUS TB	Elec	0.500						No	tice : when you add alternates they		
	A4232	CHORUS TB	Elec	0.500						are	numbered according to priority. 1		
	A430F0	JR.CHOR F BE	Elec	0.500						art	indifficence according to priority.		
	A5010	DANCE 1	Elec	0.500						an	d 3. This is the order in which we		
	A501A	HIP HOP	Elec	0.500						wi	l fill your alternate classes		
	A5020	DANCE 2	Elec	0.500							i ini your alternate classes.		
	A6010	DRAMA 1	Elec	0.500									
	A maxi	imum of 3 Alternate C	Courses can be	assigned.		Alternate (Order: Move Up	Move Down					
	Add Course						no altornato moro						
	Search F	arch Filter					1	nie alter nate more					
	To se	arch for a specific course, ei	ther enter the Cou	rse Key or	than another highlight the class								
		Course Description and pres	rse Description and press Enter or click Search.				than another, inginght the class						
	Course	Key/Desc:		Search	and click "move up" or "move								
					-			-					

As before, highlight the course you want to take and click "Add Course"

down" depending on the priority order you wish.

5. When you have finished selecting all of your classes and alternates, you may view your requests by clicking the "Selected" tab. Your requested classes will be at the top of the list and your alternates will be listed at the bottom.

• • •	Skyward Family Access											
alpinedistrict.org https:/	//skyward. alpin	edistrict.org/scripts/	wsisa.dll/WService	=wsEAplus/sfwmr	nu01.w				☆			
STUDENT ACCESS	Current User:		chool: MOUNTAIN RIDGE JR. HIGH				Enelish Statish Account Info Print Logout					
General Information	Courses f	or 2012-2013	Selected Upd	ate lequests	Alternates							
Calendar	Type	Course	Description	Subject	Length	Credits	Required/Elective	Period T	eacher			
Student Information	Request	A3521	INT PERC	Fine Arts	SEMESTER	0.500	Elective					
Message Center	Request	<u>A3522</u>	INT PERC	Fine Arts	SEMESTER	0.500	Elective					
Attendance Schodulo	Request	EN081	ENGLISH 8	Language Arts	SEMESTER	0.500	Required					
Graduation Requirements	Request	EN082	ENGLISH 8	Language Arts	SEMESTER	0.500	Required					
Test Scores	Request	HUS11	US HISTORY 1	Social Studies	SEMESTER	0.500	Required					
Academic History	Request	HUS12	US HISTORY 1	Social Studies	SEMESTER	0.500	Required					
<u>countribitory</u>	Request	<u>P0H10</u>	HEALTH JR	Physical Educat	SEMESTER	0.500	Required					
	Request	P108M	INT PE	Physical Educat	SEMESTER	0.500	Required					
Course Requests	Request	<u>S1801</u>	INT SCI 8	Science	SEMESTER	0.500	Required					
Courses for 2012-2015	Request	<u>S1802</u>	INT SCI 8	Science	SEMESTER	0.500	Required					
ranslation powered by $Google^{TM}$	Alternate	A2100	ART 3D	Fine Arts	SEMESTER	0.500	Elective					
	Alternate	A501A	HIP HOP	Fine Arts	SEMESTER	0.500	Elective					
	Alternate	ENCR0	CREAT/WRITE	Language Arts	SEMESTER	0.500	Elective					
			Total Cours	ses: 10 c edits:	5.000 Total	Alternates						
		CONGRATULATIONS! You have finished selecti course requests. Make sure that you have 8 cre										

alternates