



Mountain Ridge Junior High School
5525 West 10400 North
Highland, Utah 84003

Front Office: 801-610-8758 Counseling Office: 801-610-8759 Fax: 801-763-7017

Welcome new students to Mountain Ridge Junior High School!

We need the following to register a new student:

- **Birth Certificate:** The state requires that we see the original birth certificate. We will make a copy to put in the student's file. Wallet sized birth certificates are no longer accepted.
- **Complete Immunization Records:** Student immunizations must be up to date to register a student. See the attached flyer for specific requirements. If coming from out of the country, students must go to the Utah County Health Department for a TB test before enrolling.
- **Proof of Residency:** One of the following is required that shows name and address – a utility bill, a rental or purchase agreement, a building permit, a letter from a builder on approved letterhead that building is in progress.
- **Transcript/Report Card/Withdrawal Form From Previous School**
- **Custody Guardianship in Case of Divorce:** Only a parent with "physical custody" can register a student. A COPY OF THE DIVORCE AGREEMENT IS REQUIRED to establish physical and custodial rights. Divorce papers must be signed by the judge. If you do not have a copy of these papers you can Google the county clerk where papers were filed and contact them to have the papers faxed to Mountain Ridge for a nominal fee. If the student is not living with the Custodial Parent you must meet with Student Services, Alpine School District, 575 North 100 East, American Fork, Utah.
- **Special Education Information:** If the student has been serviced in Special Education classes, you will need to contact the previous school to obtain a current copy of the IEP or 504. When we receive a copy, you will then meet with our resource teacher or counselor to create a schedule.
- **Completed Information Packet**

A Free & Reduced Meal Application can be found at <http://205.118.9.10/welcome.aspx>