

Glossary

Ability—what one is able to do, the power to perform a specific task

Aggressive—forceful; uncompromising

Assertive—self-confident; firm

Balance—money left after subtracting monthly expenses from net monthly income

Career—all work, paid and unpaid, one does in life

Economic security—promise of long term job benefits

Gross monthly income—total income or earnings before deductions (taxes, insurance, or other expenses)

Job—position with specific duties and responsibilities in a particular workplace

Learning style—different ways people naturally think and learn

Leisure time—time away from work to relax, enjoy hobbies, and participate in family activities etc.

Monthly expenses—income spent on the wants and needs each month

Net monthly income—earning after deductions or “take home pay”

Nontraditional occupation—fewer than 25% of the workers in the occupation are of one gender

Occupation—cluster of jobs with common characteristics requiring similar skills (photographer)

Passive—submissive; not actively taking part

Payroll deductions—money subtracted from gross monthly income (taxes and insurance)

Personality—characteristics and traits that make me unique

Preference—choice of a person’s best option

Skill—expertness which is developed through training or practice

Stereotype—generalizing characteristics to a whole group

Talent—natural abilities or qualities

Transferable skill—mastery of skill used in a variety of occupations

Values—most important aspects of life; deserving of our time, effort, and money.