

Oak Canyon Junior High

Attn: Norma Elfors-Registrar 111 South 725 East Lindon, UT 84042

Phone: (801) 610-8139 Fax: (801) 785-8767

Welcome to Oak Canyon Junior High!

The following information will be needed to register a new student:

- Completed Registration Packet
- **Birth Certificate**: The state requires that we see the original birth certificate. We will make a copy to put in the student's file.
- Complete Immunization Records: Please provide immunization records. Please see the reverse side of this page for specific requirements. If coming from out of the country, students must go to the Utah County Health Department for a TB test before enrolling.
- Proof of Residency: One of the following is <u>required</u> that shows name and address – a utility bill, a rental or purchase agreement, a building permit, a letter from a builder on approved letterhead that building is in progress. <u>A driver's</u> license WILL NOT BE ACCEPTED.
- Transcript/Report Card/Withdrawal Form from Previous School.
- Custody Guardianship in Case of Divorce: Only a parent with "physical custody" can register a student. A COPY OF THE DIVORCE AGREEMENT IS

 REQUIRED to establish physical and custodial rights. Divorce papers must be signed by the judge. If you do not have a copy of these papers you can Google the county clerk where papers were filed and contact them to have the papers faxed to Vista Heights for a nominal fee. If the student is not living with the Custodial Parent you must meet with Student Services, Alpine School District, 575 North 100 East, American Fork, Utah. If student is living with family/friends please see the Registrar for paperwork.
- Special Education Information: *Please bring most recent IEP with you to expedite registration process. If the student has been receiving Special Education services please contact the previous school to obtain a current copy of the IEP or 504. When we receive a copy, we will share the IEP with our special education department

A **Free & Reduced Meal Application** can be found At http://205.118.9.10/welcome.aspx



NEW STUDENT REGISTRATION FORM

575 N 100 E, American Fork, UT 84003

Phone: 801-610-8400

Student Name(Last)			(First	<u> </u>	(Middle)	(Known As)
(Last) (Fils			1)	(ivildale)	(KIIOWII AS)	
Date of Birth Birthplace (City/State or Country)						
□Male □Female Grade Has	s your chil	d ever	attend	led school in Alp	oine School Dist	rict? □Yes □No
School Last Attended		_ Ac	ddress			
Student transferring from: <u>Circle One</u> WITHIN DISTRICT OUT OF DISTRICT OUT OF STATE OUT OF COUNTRY					OUT OF COUNTRY*	
Enrollment date in first USA school			_ *If o	ut of country, wh	nich country?	
Father's Email		!	Mothe	r's Email		
Student's Home Address						·
Name of Parent or Legal Guardian		')			ľip)	
Traine of Farent of Logar Guardian						
STUDENT LIVES WITH	DOB	Foster	Step	Ci	rcle Primary Phon	e #
(Write Names)	ВОВ	1 03101	Оюр	HOME PHONE	CELL PHONE	WORK PHONE
Father						
Mother						
Guardian Other						
Student's school-aged siblings:						
Schools siblings are/will be attending:						
Circle One 1. Yes No Has your child lived in the US for the last 3 years? 2. Yes No Do you have legal custody of the child you are registering? 3. Yes No Is the child you are registering a foster child/ward of the court? 4. Yes No Does this child have an Individualized Education Plan or is he/she receiving Special Education Services? 5. Yes No Are you living with friends or relatives? 6. Yes No Has your child ever been suspended/expelled from school? 7. Yes No Is this child receiving English language support? 8. Yes No Is English the primary language spoken in the home? If no, what language is spoken? 9. What is the native language of this student? I attest by this signature I am the custodial parent or legal guardian of the student above. I acknowledge that falsifying this record makes me subject to law.						
Parent/Guardian Signature Date PLEASE TURN OVER AND FILL OUT BACK OF THIS FORM						
OFFICE USE ONLY						
TeacherTrackStudent #Date EnrolledStart DateSkyward - □ NCLB □ Schedule □ Home Room □ Advisor □ Class List ESL Y or N Immunizations - □ Complete □ In Process □ Birth Certificate □ Proof of Residency □ Legal Docs						

ETHNICITY: Is this student Hispanic/Latino? Yes Hispanic/Latino (a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.) No ☐ Not Hispanic/Latino RACE: What is this student's race? (Choose one or more) American Indian or Alaska Native (a person having origins in any of the original peoples of North, South or Central America and who maintains tribal affiliation or community attachment) If checked, please indicate which Tribe or Band Asian (a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including; Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, The Philippine Islands, Thailand and Vietnam) П Black or African American (a person having origins in any of the black racial groups of Africa) Native Hawaiian or Other Pacific Islander (a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands) White (a person having origins in any of the original peoples of Europe, the Middle East, or North Africa) I understand that the district is required to report the above information for all students, but I refuse to declare a race for my student. I understand that district personnel will do their best to determine my child's race and report that determination.

Federal Legislation is now requiring more detailed reporting for student ethnicity and race. As a result, Alpine School

District asks that you help us comply with this legislation by answering the following questions.



Notes:

Oak Canyon Junior High

Attn: Norma Elfors -Registrar

111 South 725 East Lindon, UT 84042

Phone: (801) 610-8139 Fax: (801) 785-8768

Student Records Request (Last school attended)

School:		_ Phone:		
Street:		_ Fax:		
City:	Sta	te:	Zip:	
Student Name:				
Please send the following Transcripts Cumulative records Health Forms Test Data Grades Psychological Tests Special Placement SEOP or Career File IEP or 504 Records	(where applicable):			
Date:	Parent or Guardian:			
Registrar:		First request sen	t:	
		Second request s	sent:	

ALPINE SCHOOL DISTRICT GUARDIANSHIP STATUS

Under Utah Law 53A-2-202, a child is eligible to attend school if their parent or legal guardian resides within the school's boundaries. If the school is a closed school, exceptions may only be granted by applying through the "Out of Area Committee" at the Student Services Department in the District Office.

Select the statement below which best describes your relationship to the student whom you wish to register in Alpine School District. A separate form must be completed for each child you are registering.

Stude	ent's Legal Name:
1.	The above named child lives with both parents (legally married) and I am the parent (birth or adopted.)
2.	I am the parent (birth or adopted) of this child and am not currently married to the other parent, but I have been awarded Physical Legal Custody by a court.*
3.	I am the birth parent of this child but was never married to the mother/father.
4.	I am not the parent (birth or adopted) of this child. I am the relative or friend. (Please choose one of the following.)
	a I have been awarded legal guardianship of this child through the court.**
	b I have <u>not</u> been awarded legal guardianship of this child through the court.
5.	I am the foster parent or proctor parent.
6.	None of the above statements describe my relationship to this child. (Please describe your relationship to this child below.)
Parer	nt Name:(Please Print)
	(Ficase Fillie)
Parer	nt Signature:Date
	(By signing this document, I attest that the above information is true and correct. I acknowledge that any falsification of information makes me subject to penalty of law.)

^{*} To assist us in complying with court orders, you <u>must</u> provide us with a copy of the most recent **legal court** documents before the student can enroll.

^{**} Verification of court order or DCFS placement must be provided prior to child being enrolled.



UTAH SCHOOL IMMUNIZATION RECORD

I have reviewed the records available and to the best of my knowledge, this student has received the above immunizations.

Authorized Signature:

This record is part of the student's permanent school record (cumulative folder) as defined in Section 53G-9-306 of the Utah Statutory Code. A school from which a student transfers shall provide the student's immunization record to the student's new school upon request of the student's legally responsible individual. The Utah Department of Health and local health departments shall have access to this record. This immunization record may be entered into the Utah Statewide Immunization Information System (USIIS).

			Student Info	rmation			
Student Name				Gender	⊓ Male □	Female Date of Birth	
Name of Parent/Guardian							
Vaccine Information							
VACCINE	1 st	Record the month 2 nd	n, day, & year ead 3 rd	ch vaccine was gi 4 th	iven. 5 th	SCHOOL USE ONLY:	
DTaP, DTP, DT, Td, Tdap (D-Diphtheria, T-Tetanus, P-Pertussis, aP-acellular Pertussis)	· · ·					1. Exemption was granted for: ☐ Medical reason (Expires* on:)	
Tdap (given after 7 years of age)						☐ Religious belief	
Polio (IPV or OPV)						☐ Personal belief *If the medical exemption is temporary, enter	
Haemophilus influenzae type b (Hib)						date. 2. Proof of Immunity (history of disease): This student has proof of immunity for the	
Pneumococcal						following antigen (s):	
Measles, Mumps, and Rubella (MMR) 1 st dose must be received on or after the 1 st birthday						☐ Haemophilus influenza type b (Hib)	
Hepatitis B (HBV)						☐ Polio ☐ Pneumococcal	
Varicella (Chickenpox) 1st dose must be received on or after the 1st birthday.						☐ Tdap ☐ Varicella (Chickenpox) ☐ DTaP ☐ Meningococcal	
Hepatitis A (HAV) Must be received on or after the 1st birthday.						☐ Hepatitis A ☐ Hepatitis B *If the student has past history of disease for any of	
Meningococcal						the vaccines, the student must submit healthcare provider documentation. If the student has past history of disease for any combination vaccines such	
*If the student has immunity from the required im		•			to this Record.	as MMR, the student must submit healthcare provider documentation for each antigen.	
Immunization record received for this	s student IS		statewide regi	•			
			udent's former gally responsi	· school ble individual c	of the student	Utah Department of Health Division of Disease Control & Prevention	

Date:

Utah Department of Health Division of Disease Control & Prevention Immunization Program Rev. 07/2018 www.immunize-utah.org (801)-538-9450

2019-2020 School Year

Utah School Registration Immunization Requirements

Utah State Law requires that all students must submit a completed immunization record to the school BEFORE THE FIRST DAY OF SCHOOL ATTENDANCE. THESE REQUIREMENTS ARE IN EFFECT FOR THE 2019-2020 SCHOOL YEAR IN ALL UTAH PUBLIC AND PRIVATE SCHOOLS. A student must have proof of the following immunizations for school enrollment or submit one of the three exemptions listed below.

Preschool	K-4 th Grades	5 ^{thd} -6 th Grades	7 th 11 th Grades	12 th Grade	
4 DTP/Dtap/DT 3 Polio (IPV) 1 MMR • (mumps, measles, rubella) 3 Hepatitis B (HBV) 2 Hepatitis A (HAV) 1 Varicella (chickenpox) • history of disease need a document signed by a health care provider HIB • doses adequate for age Prevnar (Pneumonia) • doses adequate for age, including one dose of Prevnar 13	 5 DTP/Dtap/DT/Tdap 4 doses ok if 4th given after 4th birthday 3 doses ok if 3rd given after 7th birthday 4 Polio (IPV) last dose must be given after 4th birthday or 5 required 3 doses ok if 3rd given after 4th birthday 2 MMR (mumps, measles, rubella) 3 Hepatitis B (HBV) last dose must be given after 6 months of age or 4 doses required 2 Varicella (chickenpox) history of disease need a document signed by a health care provider 2 Hepatitis A (HAV) 	 5 DTP/Dtap/DT/DTP 4 doses ok if 4th given after 4th birthday 3 doses ok if 3rd given after 7th birthday 4 Polio (IPV) last dose must be given after 4th birthday or 5 required 3 doses ok if 3rd given after 4th birthday 2 MMR (mumps, measles, rubella) 3 Hepatitis B (HBV) last dose must be given after 6 months of age or 4 doses required 1 Varicella (Chickenpox) history of disease need a document signed by a health care provider 2 Hepatitis A (HAV) 	 5 DTP/Dtap/DT/DTP 4 doses ok if 4th given after 4th birthday 3 doses ok if 3rd given after 7th birthday 1 Tdap (tetanus, diphtheria, pertussis) 4 Polio (IPV) 3 doses ok if 3rd given after 4th birthday 2 MMR (mumps, measles, rubella) 3 Hepatitis B (HBV) Last dose must be given after 6 months of age or 4 doses required 2 Varicella (Chickenpox) history of disease need a document signed by a health care provider 2 Hepatitis A (HAV) 1 Meningococcal 	 5 DTP/Dtap/DT/DTP 4 doses ok if 4th given after 4th birthday 3 doses ok if 3rd given after 7th birthday 1 Tdap (tetanus, diphtheria, pertussis) given after age 7 4 Polio (IPV) 3 doses ok if 3rd given after 4th birthday 2 MMR (mumps, measles, rubella) 3 Hepatitis B (HBV) 1 Varicella (Chickenpox) history of disease need a document signed by a health care provider if student is 13 years or older when receiving 1st dose then 2 doses required) 2 Hepatitis A (HAV) 	
(1st dose MMR, Varicella and Hepatitis A must be given AFTER 1st birthday to be valid dose)					

EXEMPTIONS

PERSONAL RELIGIOUS & MEDICAL

All **new** students, students entering **Kindergarten and 7th grade** the legal guardian must complete an on-line educational module (free of charge) and provide a copy of the completed form to the school official. The on-line course can be found at www.immunize-utah.org. Completion of the on-line educational module can be done at the Health Department if you do not have access to a computer. For a medical exemption, a written note from a licensed health care provider must be provided along with a copy of the completed on-line educational module. It should state the physical condition of the student, and why that vaccine would endanger the student's life or health.

Results of a completed TB test (PPD) given in the U.S. within 90 days or results of a chest x-ray taken within the last year must be presented before school attendance begins by all students who have moved in from a foreign country (except Canada) or who have been out of the country for 6 months or more. A TB test given within the last five years is also required for all entering kindergarten who were born in a foreign country (except Canada). If BCG (a TB immunization) was given within the last year, the student must wait one year from the date of the BCG to receive a PPD, but they may attend school during that time period until the PPD can be given.

ALPINE SCHOOL DISTRICT STUDENT HEALTH INFORMATION

Student's Name		Birth Date	<u> </u>	Sex
Student's NameAddressHome Phone	150	City	Grade	e
Home Phone	Cell Phone		Other Phone	
Parent/Guardian:				
Parent/Guardian email:				
Parent/Guardian email: Student lives with:	ooth parents	Mother	Father	Other
MEDICAL HISTORY				
Family Doctor		Ph	one	
Family Doctor Current Medical Diagnosis (if any)				
Any Serious Allergies Asthma or Breathing Orthopedic or Bone P Heart Disease or Mur. Kidney Disease? Seizures (type and fre Diabetes (Insulin depe	Problems (how serious) roblems? mur? quency)? endant? On an insulin p sease (i.e. Leukemia, tr e Chickenpox disease?	t and how serious)?? ump?) ransplant)?	Results	
MEDICATION Is student on special medication that may Yes***(See below) No If yes ***If yes, a student medication authorized before any medication can be given inhalers, epinephrine injectors, and it is a VIOLATION OF THE DISTRATE the exception of inhalers, epinephrine in With parent permission, 7-12 grade structure medication.	what type(s) and reason orization form must a. This includes all insulin). You can obtain the control of the co	be completed by pare OTC (over the countain the form from the POLICY FOR K-6 STOR by proper signed presents)	ter) and prescription recoffice. UDENT'S TO CARRY A riber and parent author	medications (including NY MEDICATION with orization.
Signature of Parent/Guardian			Date	
PLEASE NOTE: The information requested is co be kept confidential and only persons working dis	onsidered to be essential for prectly with your student (i.e. t	planning a program each year eachers, administrators, nurse	that will meet the needs of you e) will have access to this info	ur child. This information will rmation.

Alpine School District

Student Computer & Internet Use Permission Slip

Student Name: Student Id #:

Recognizing the fundamental role technology plays in the 21st Century, Alpine School District supports and encourages the appropriate and responsible use of technology in student learning. Alpine School District will take reasonable measures to protect students and ensure that technology use aligns with educational objectives.

Acceptable Use Policy

The current policy, including rules and regulation, is found in the <u>Internet/Wide Area Network Acceptable Use Policy</u> or may be obtained at any district school. It is the responsibility of the student and parent/guardian to understand the current policy.

Parental Permissions

By accepting this agreement below:

- I grant permission for my child to use district and school computers and devices and the Alpine School District wide area network/Internet in ALL the following ways:
 - Internet services
 - Online educational applications
 - Student productivity tools including email, cloud storage, and productivity applications
 - Other software and services
- I recognize that the purpose of a student email is for communication for educational purposes, and for use in account creation for educational applications. Accordingly, I grant consent to my student's teachers in Alpine School District to disclose the following subset of Directory Information to software application providers, under the terms of the provider's privacy agreement:
 - Student first name
 - Student last name
 - Student district generated email

Applications used by the teachers which contain the above student information will be communicated to parents through teacher disclosure statements or other methods.

I accept these conditions. I have read application use, and student data disc	d and accept the conditions above for computer use closure.
I decline these conditions. I understar computer or devices, applications, an	nd that my student will not be able to use district ad district internet services.
Parent/Guardian Signature	 Date:

Apply Online!

Free and Reduced Meal Application

alpineschools.org/nutrition/ click on the orange box for Free & Reduced App

The advantage to applying online is that your application is processed within 12 hours. You will receive a letter within 3 to 5 days to let you know if you have been approved. We do not send out emails to notify you.

Paper applications are available at all school offices and at the Nutrition Services Office 759 E. Pacific Dr., American Fork, UT 84003



You can make online payments to your student's meal account quickly and securely using our free service. Simply log on to www.mypaymentsplus.com and register. In addition to making payments, you can view your student account balances, history, set up automatic payments and account balance alerts.

The school kitchens can accept cash or checks for meal payments, but not credit cards.



Check out our digital school menus!

Using our website, you can easily view more information about what is on the school menu for breakfast and lunch each day. You will be able to see an image and description for each food item, as well as nutrient and allergen information.

This information is also available on our mobile app so you can get information when you need it, where you need it!

Go to our website at *alpineschools.nutrislice.com* to find out more!

NUTRITION SERVICES MEAL CHARGING GUIDELINES 2019-20

Nutrition Services is committed to providing meals to all students, however, there is a responsibility on the part of parents and students to assure that there are funds in meal accounts, prior to meal service. In order to provide students and parents in the Alpine School District with the best possible service and accountability for school meals, the following procedures are in place regarding meal charges. Please note - meal charging is a courtesy and should not be a regular practice.

- ➤ All students will be provided a regular school meal regardless of their meal account balance.
- > NO meals will be taken away from a student.

Elementary Student Procedures - how parents and students are notified of low balances in meal accounts:

- The Nutrition Services kitchen team will inform students, when they receive their meal, that they are out of money and are charging this meal.
- Charge notice letters will be printed weekly by the kitchen team for all students that owe less than \$10.00 and distributed in teacher boxes to give to the students to take home to parents.
- > When charges reach \$10.00 or more a charge notice letter will be mailed to the student's home.
- A weekly courtesy phone call from the kitchen team (personal and/or automated) will be made when a student owes \$5.00 or more.

Secondary Student Procedures - how parents and students are notified of low balances in meal accounts:

- The Nutrition Services kitchen team will inform students, when they receive their meal, that their funds are getting low (\$5.00 or less) and will continue to inform the student if charges accrue.
- A weekly courtesy phone call from the kitchen team (personal and/or automated) will be made when a student owes \$5.00 or more.
- Charge notice letters will be printed weekly by the kitchen team for all students that owe \$10.00 or more and will be mailed to the student's home.

We reserve the right to send a parent to collections for unpaid meal account balances. We make every effort to request payment before a patron is referred to collections. We appreciate prompt responses to payment requests.

MyPaymentsPlus.com is a free, quick and efficient way to make payments to student meal accounts and check student balances.

Aplica Online!

Aplicación de comida gratuita y reducida

alpineschools.org/nutrition/ haga clic en el cuadro naranja para aplicaciones gratuitas y reducidas

La ventaja de aplicar en línea es que su solicitud se procesa dentro de las 12 horas. Recibirá una carta dentro de 3 a 5 días para informarle si ha sido aprobado. No enviamos correos electrónicos para notificarle.

Las aplicaciones de papel están disponibles en todas las oficinas de la escuela y en la oficina de servicios de nutrición 759 E. Pacific Dr., American Fork, UT 84003



Puede hacer pagos en línea a la cuenta de comida de su estudiante de forma rápida y segura usando nuestro servicio gratuito. Simplemente ingrese a www.mypaymentsplus.com y regístrese. Además de realizar pagos, puede ver los saldos de su cuenta de estudiante, el historial, configurar pagos automáticos y alertas de saldo de cuenta.

Las cocinas de la escuela pueden aceptar efectivo o cheques para los pagos de comida, pero no tarjetas de crédito.



¡Echa un vistazo a nuestros menús de escolar digital!

Usando nuestro sitio web, puede ver más información sobre lo que está en el menú de la escuela para el desayuno y el almuerzo cada día. Podrá ver una imagen y descripción de cada alimento, así como información sobres nutrientes y alérgenos. Esta información también está disponible en nuestra aplicación móvil para que puedas obtener información cuando la necesites, donde la necesites.

¡Visite nuestro sitio web en alpineschools.nutrislice.com para obtener más información!

DIRECTRICES DE CARGA DE COMIDAS DEL SERVICIO DE NUTRICION 2019-20

El Servicio de Nutrición se compromete en proveer comidas a todos los estudiantes, sin embargo, hay una responsabilidad del parte de los padres y estudiantes para asegurarse de que hayan fondos en las cuenta de comidas, antes de que sean servidas. Para proveer a los estudiantes y padres en el Distrito Escolar Alpine con el mejor servicio posible y responsabilidad para las comidas, los siguientes procedimientos de pago están en vigor con respecto a los cargos de comidas. Tenga en cuenta – el cargo de alimentos es una cortesía y no debe ser una práctica regular.

- Se les proporcionara a todos los estudiantes una comida escolar sin importar el saldo en su cuenta de comida.
- NO se la quitada la comida a ningún estudiante.

<u>Procedimientos para Estudiantes de Primaria</u> - cómo se notificará a los padres y estudiantes cuando los fondos estén bajos en las cuentas de comidas:

- El equipo de cocina de Los Servicios de Nutrición les informará a los estudiantes cuando ellos reciban la comida, que no tienen fondos en su cuenta y que la comida obtenida está siendo cargada.
- Cartas de aviso de pago serán impresas semanalmente por el equipo de la cocina para todos los estudiantes que deben \$10.00 o menos y serán distribuidas en las cajas de los maestros para que se las den a los estudiantes y se las lleven a casa para sus padres.
- Cuando los cargos alcancen \$10.00 o más, una carta por correo será enviada a la casa del estudiante.
- Semanalmente una llamada telefónica de cortesía se efectuara de parte del equipo de la cocina (personal y/o automatizada) cuando el estudiante debe \$5.00 o más.

<u>Procedimientos para Estudiantes de Secundaria</u> - cómo se notificará a los padres y estudiantes cuando los fondos estén bajos en las cuentas de comidas:

- El equipo de cocina de Los Servicios de Nutrición les informará a los estudiantes cuando ellos reciban la comida, que los fondos en su cuenta están bajos (\$5.00 o menos) y continuará informándoles si los cargos se acumulan.
- Una llamada telefónica de cortesía de parte del equipo de la cocina se efectuara (personal y/o automatizada) cuando el estudiante debe \$5.00 o más.
- Cartas de aviso de pago serán impresas semanalmente por el equipo de la cocina para todos los estudiantes que deben \$10.00 o más será enviada por correo a la casa del estudiante.

Nos reservamos el derecho de enviar a padres a colección por un saldo de cuenta de comida no pagada. Hacemos todo lo posible para solicitar el pago ante de que un cliente sea referido a colección. Agradecemos respuestas inmediatas para la solicitud de pago.

MyPaymentsPlus.com es un servicio gratis, rápido y eficiente para hacer pagos en la cuenta de comidas para los estudiantes y revisar los saldos de los estudiantes.