

MINUTES

OJHS School Community Council

September 9, 2015
3:00 p.m. OJHS Conference Room

Members Present

Parents: Reina Hall, Klea Harris, Brian Jensen, Angela Seegmiller, Andrea Wilson

Teachers: Ashley Belnap, Krystin Carter, MarLynn Gardner, Joe Jensen, Kristen Robinson, Jake Sigafus
(Kyle Bilbao and Shawn Price-invited speakers)

Absent: Cathy Monson

- **Celebrate OJHS**

A big thank you goes to Shawn Price and Gwenna Terry for organizing and overseeing the ribbon cutting ceremony of the new OJHS gym. Travis Hansen, former OJHS Student and professional basketball player was the keynote speaker. Those attending included former students, faculty, ASD Board members and School Board members, Miss Orem, Orem City Mayor Richard Brunst and Orem City Council members.

Kyle Bilbao and Shawn Price, OJHS PE teachers wanted to thank the SCC Board for allotting SCC funds to purchase 40 Fitbits and Pedometers. With these tools students have been able to track their fitness goals, monitor their progress and create their own health programs. The focus has been on fitness and changing the culture that fitness is a life-long plan and breaking the mindset that students can do hard things and improve.

- **Vote for SCC Chair and Vice Chair**

Mr. Jensen expressed his appreciation to all SCC Board members and their willingness to serve this year. The board welcomed a new member, Reina Hall.

It was proposed by Angela Seegmiller to nominate Andrea Wilson (parent) as Chairperson for 2015-16. Jake Sigafus 2nd the motion. The board voted unanimously supporting the motion.

It was proposed by Andrea Wilson to nominate Jake Sigafus as Vice Chairperson (teacher). Brian Jensen 2nd the motion. The board voted unanimously supporting the motion.

- **Budget Review**

The budget that Mr. Jensen has is not accurate. He is projecting the budget to be \$45,000 or more and will have more information at October's meeting.

As of now we have spent SCC funds on the following items:

- Summer Collaboration \$10,000 (allotted) \$ 6,500 (spent)
- Equipment \$21,000 (allotted) \$15,000 (spent – Ipads/Fitbits)

Other items to be considered for the budget are:

- Money to cover subs for teachers attending Professional Development training/workshops
- Class Fieldtrips
- Sound system for computer labs

- **Dialogue on what we want to focus on this year**

- Spread the word on the positive things that's going on at OJHS
- Collaboration Incentives (parents sitting in on presentations, spring 2016)
- Cultural effects –learning were are and what's our next step
- Character Education (alcohol/drug prevention) for at-risk students
- Any action items for the agenda, please contact Andrea Wilson (andreawilson32@gmail.com)

Next SCC Board Meeting will be Wednesday, October 7. **Start time has been changed to 3:15 p.m.**

Jake Sigafus made the motion to adjourn. Krystin Carter 2nd the motion. Meeting adjourned at 4:08 p.m.

MINUTES WERE APPROVED OCTOBER 7, 2015

MINUTES
OJHS School Community Council
October 7, 2015
3:15 p.m. OJHS Conference Room

Members Present

Parents: Reina Hall, Klea Harris, Brian Jensen, Cathy Monson, Angela Seegmiller, Andrea Wilson
Teachers: Krystin Carter, MarLynn Gardner, Joe Jensen, Kathy Larsen, Jake Sigafus, Glen Westbroek
Absent: Ashley Belnap

- **Celebrate OJHS**

Mr. Jensen read a letter from Mr. Conley, Principal of Geneva Elementary, thanking the NJHS for volunteering in their classrooms helping students read. He praised them for being good ambassadors and mentors. NJHS does service projects for students/teachers and the community.

Science Investigators Club has over 70 signed parent permission slips from students to attend (they average about ½ that number) being their highest enrollment ever. They meet every Tuesday after school and have done many fun experiments with paper planes, dry ice and making carbonated fruit in a pressure cooker.

OJHS is now on twitter at (twitter.com/oremjr). There will also be a twitter feed that will begin soon on the OJHS home webpage.

Bye Bye Birdie, OJHS Fall Musical will be presented November 12, 13 and 16, 7:00 p.m. in the OJHS Auditorium.

- **Approval of minutes:** Jake Sigafus made the motion to approve the minutes from the September 9, 2015 SCC meeting. Brian Jensen seconded the motion. The board voted unanimously supporting the motion.

- **Review changes to SCC/Trustlands rules/laws**

We are two parents short for this year's SCC Board. If you know of anyone who would like to serve, please let Mr. Jensen know ASAP. The final list will need to be submitted by October 20. Each member was given a copy of SCC Compliance Checklist to review. Orem Junior SCC is adhering to the guidelines that have been set by the state.

- **Discussion item: SCC role regarding new Internet Safety requirement**

Utah HB 213 has asked community councils to play a more active role in keeping students safe online and other areas in our 'digital world'. There are three areas of focus that include Technology Use in School, Student Education and Parent Education. Mr. Jensen asked the board to think between now and our next meeting to ways we can promote good digital citizenship. Some suggestions were:

- Information on the school website that includes links the help educate students/parents
- Tip of the week to be included with our weekly parent email, report cards, or any other information that would be sent to parents
- Use the television in the media and/or commons area with educational information for students
- Assembly on internet safety

Klea Harris contacted Pat Bird who is the prevention manager for Utah County Division of Substance Abuse. She asked the board to add to the agenda next month a discussion on prevention of teen alcohol and substance abuse

- **Action Item: Discuss and approve budget revisions based on additional allotment**

Orem Jr. has been allocated \$61,891.00 from the Trustlands fund for 2015/16 year. The following breakdown is how the money will be used. *Note:* there was no carry-over from last year. Those funds were used to purchase Mastery Connect.

Summer Collaboration	\$12,000
Sub expenses for Workshops/PDT/Shadowing students	\$ 5,000
Registration fees for PDT, Conferences and Trainings	\$ 3,000
Student Fieldtrips (travel /admission expenses)	\$ 3,000
Supplies, textbooks, software, mini-grants	\$ 4,000
Equipment, technology hardware and other equipment	<u>\$34,891</u>
Total	\$61,891

Brian Jensen made the motion to approve the proposed budget. Krystin Carter seconded the motion. The board voted unanimously supporting the motion to approve the budget.

Jake Sigafus made the motion to adjourn. Glen Westbroek 2nd the motion. Meeting adjourned at 4:12 p.m.

MINUTES WERE APPROVED NOVEMBER 4, 2015

MINUTES
OJHS School Community Council
November 4, 2015
3:15 p.m. OJHS Conference Room

Members Present

Parents: Klea Harris, Brian Jensen, Cathy Monson, Andrea Wilson

Teachers: Krystin Carter, Kathy Larsen, Kristen Robinson, Jake Sigafus, Patti Smith, Derek Rentz, Glen Westbroek

Excused: Joe Jensen, Angela Seegmiller

- **Celebrate OJHS**

- **Stakeholders report and F's the 1st quarter**

- Glen Westbroek presented to the board the OJHS Stakeholders Report for 2015-16. As a board they went through the report and suggestions were made on how to improve or items to correct. Suggestions were to take one graph out and add information about NJHS and/or Student Council. The reports will be emailed to our patrons with hard copies going out to patrons who do not have an email address.

- We are proud to celebrate the failure reduction rate (students who receive an F grade-no credit) continuing to improve. We are sending students to high school with more credit and their chances of graduating are very high.

- **Approve minutes from October 7, 2015 SCC Meeting**

- Brian Jensen made the motion to approve the minutes from the October 7, 2015 SCC meeting.

- Glen Westbroek seconded the motion. The board voted unanimously supporting the motion.

- It was suggested when the board is emailed for upcoming meetings that the minutes from the previous board meeting are included.

- **Budget Review**

- The budget has not changed much since our last meeting. We paid for a couple of busses such as the one that took our orchestra students to see the Utah Symphony at Orem High. It also helped pay for subs for Professional Development opportunities. The math iPad lab was charged to textbook funds so that freed up about \$8,500 back to Trustlands. Originally the whole amount was to come out of Trustlands.

- **Digital Literacy Action Item**

- Mrs. Smith (CTE Teacher) attended and discussed with the board what is being taught in classes regarding digital literacy. There is nothing in the curriculum that covers digital literacy. Students are taught if something inappropriate appears on their computer they are to turn off the monitor and report it to the teacher. Cathy Monson gathered some information for the board and each member received a copy. It was suggested that they take the handouts home to review and to bring back any thoughts on effective ways to educate students and their parents to be digital responsible and safe.

- **Mini Grants**

- The following teachers submitted applications for classroom mini-grants. Jake Sigafus presented them to the board for discussion. Mr. Sigafus will take their recommendations back to Mr. Jensen for final approval.

- Asay/Sandstrom requested \$100 for the FCCLA Program
 - Ulrich/Robinson requested \$500 for end of year fieldtrip
 - M. Jensen requested \$160 for classroom activity
 - Ulrich requested \$200 for iPad apps
 - Winters requested \$598 for 2 mini iPads
 - Swallow requested \$60 for Day of the Dead Activity
 - Sigafus requested \$550 for materials for proficiency testing

- **Talk about substance abuse education possibilities. Review Red Ribbon Week**

- No time for discussion, will be on next month's agenda.

- **SHARP Survey**

- Survey was given to each board member, but there was no time for discussion.

Glen Westbroek made the motion to adjourn. Kristen Carter 2nd the motion. Meeting adjourned at 4:25 p.m.

MINUTES WERE APPROVED JANUARY 6, 2016

MINUTES
OJHS School Community Council
January 6, 2016
3:15 p.m. OJHS Conference Room

Members Present

Parents: Reina Hall, Brian Jensen, Cathy Monson, Regina Ortiz, Kim Van Dyke, Andrea Wilson

Teachers: Ashley Belnap, Krystin Carter, Joe Jensen, Kathy Larsen, Jake Sigafus, Glen Westbroek

Excused: Angela Seegmiller

- **Celebrate OJHS**

Sam Forsythe, Student Advocate, discussed the many programs she is involved in at OJHS.

- **4H:** Clubs have a high number of students that participate in after school clubs.
- **Kids Café:** Utah Food Bank's Kids Café provides packaged snacks and milk for students that are involved with any after school program. They serve an average of 100 students daily, from 3:00-4:00 p.m.
- **Fuel Up to Play 60 Breakfast Club:** Encourages students to eat breakfast. When purchasing breakfast they receive a ticket that will be entered into a drawing for prizes at the end of each month. Any food that is not eaten during breakfast or Kids Café is donated to the "share basket" that is kept in Room 29. Students who did not eat breakfast or for any reason needs a snack are welcome to what is in the basket.
- **CERT Program:** CERT educates individuals about disaster preparedness for hazards that may impact their area and trains them in basic disaster response skills, such as fire safety, light search and rescue, team organization, and disaster medical operations. Using this training CERT volunteers can assist others in their community following a disaster when professional responders are not immediately available to help.
- **Winter Coats:** Mrs. Forsythe was involved in collecting and distributing 175 coats to our students at OJH, local youth in the area, and to Geneva Elementary students through the Latinos In Action.
- **ISS (room 29):** Mr. Jensen invited parents to drop by and see what happens in Room 29. Mrs. Forsythe has a key part working with at-risk students. She wants students to succeed.

- **Approve minutes from November 4, 2015 SCC Meeting**

Glen Westbroek made the motion to approve the minutes from the November 4, 2015 SCC meeting. Krystin Carter seconded the motion. The board voted unanimously supporting the motion.

- **Budget Review**

Thanks goes to OJHS Financial Secretary Wendy Talbert who has put the SCC budget on a spreadsheet. This spreadsheet makes it easy to see what has been purchased, the cost and balance.

Beginning Budget: \$67,978.15 Expenditures: \$37,797.85 Balance: \$24,180.30

Ashley Belnap suggested purchasing microphones and audio enhancement equipment for Labs 3 and 17.

- **Mini Grants**

The following teachers submitted applications for classroom mini-grants

- Bilbao requested \$300 for additional pedometers
- Sigafus requested \$900 for three additional Chromebooks
- Ulrich requested \$150 for headphones that fit over the ears and can be cleaned with a disinfectant wipe
- Westbroek requested \$350 for dissection kits (20-30 sets)
- Center requested \$1,000 to purchase a Table Microtome which is used to make thin slices in tissues and other materials that can be observed under a microscope
- Crofts had two requests: \$364 for a weather station that measures temperatures, precipitation, humidity, air pressure, cloud cover, etc., and would allow students to access it through their classroom iPads. Also requested was \$330 to purchase six Vernier Light Sensors which are small probes that collect data on the amount of light reflected or absorbed by different materials

There were two other requests: one from the math department to fund t-shirts with the logo "I Embrace The Struggle" and another request to purchase higher quality headphones for the upcoming SAGE testing. Mr. Jensen will fund these requests but not with Trustland Funds.

- **Follow up on the Digital Literacy conversation from November**

All SCC members are asked to be involved with Digital Literacy. Mr. Jensen asked board members to read the following article and come prepared to discuss at next month's meeting.

<https://www.washingtonpost.com/news/answer-sheet/wp/2015/11/03/a-venture-capitalist-searches-for-the-purpose-of-school-heres-what-he-found/>

- **Substance abuse education possibilities/SHARP Survey**

No time for discussion, will be on next month's agenda.

Glen Westbroek made the motion to adjourn. Kristen Carter 2nd the motion. Meeting adjourned at 4:30 p.m.

MINUTES WERE APPROVED FEBRUARY 10, 2016

MINUTES
OJHS School Community Council
 February 10, 2016
 3:15 p.m. OJHS Conference Room

Members Present

Parents: Reina Hall, Klea Harris, Brian Jensen, Andrea Wilson

Teachers: Ashley Belnap, Krystin Carter, Joe Jensen, Jake Sigafus, Glen Westbroek

Excused: Kathy Larsen, Angela Seegmiller

• **Approve minutes from January 6, 2016 SCC Meeting**

Andrea Wilson made the motion to approve the minutes from the January 6, 2016 SCC meeting. Glen Westbroek seconded the motion. The board voted unanimously supporting the motion.

• **Celebrate OJHS**

- Stephen Nasser, Holocaust survivor, spoke to our 9th grade students about his experience as a war prisoner in Auschwitz. His attitude was positive and he views life situations as a challenge, not a problem.
- Number of “F’s” for term 2 were under 100 and there were fewer student referrals to ISS (room 29).
- Science Department wanted to report on the new equipment that was funded through Trustlands. Students have been enthusiastic and excited about using the dissection kits, microtome and light sensors. Mr. Westbroek thanked the board for approving the funds.

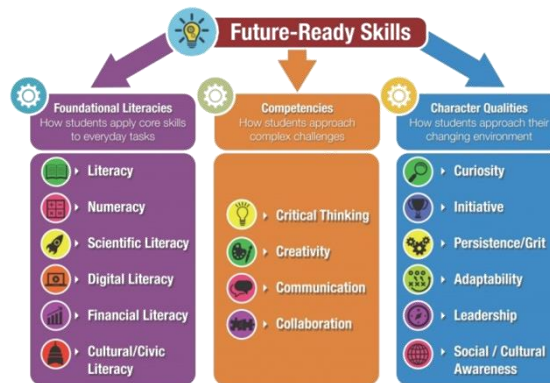
• **Budget Review/Approve Mini Grants**

Beginning Budget: \$ 67,978.15 Expenditures: \$ 41,628.44 Balance: \$26,349.71

The following teachers submitted applications for classroom mini-grants

- Jepperson requested \$500 for 2 e readers
- Winters requested \$1,386 for mouthpieces to update instruments
- Chipman requested \$800 for 40 Bluetooth tablet keyboards

• **Discussion on assigned article from last time (what school outcomes do you want for your junior high student?)**



The above chart was handed out to each board member. Also each board member was asked to read the article “A venture capitalist searches for the purpose of school. Here’s what he found.” Comments from the discussion were:

- Students need to have confidence, ensuring them to be successful
- Preparing them to be good citizens. College/Future ready
- Focus on students that have low testing scores
- Blue Column “Character Qualities” - do we want to incorporate this?

• **SHARP Survey results discussion**

Klea Harris will led a discussion at the March 2 SCC meeting.

Glen Westbroek made the motion to adjourn. Andrea Wilson 2nd the motion. Meeting adjourned at 4:20 p.m.

MINUTES WERE APPROVED March 2, 2016

MINUTES
OJHS School Community Council
March 2, 2016
3:15 p.m. OJHS Conference Room

Members Present

Parents: Reina Hall, Cathy Monson

Teachers: Ashley Belnap, Krystin Carter, MarLynn Gardner, Joe Jensen, Kathy Larsen, Jake Sigafus,
Glen Westbroek

Excused: Angela Seegmiller, Andrea Wilson

- **Approve minutes from February 10, 2016 SCC Meeting**
Ashley Belnap made the motion to approve the minutes from the February 10, 2016 SCC meeting. Krystin Carter seconded the motion. The board voted unanimously supporting the motion.

- **Celebrate OJHS**
 - Niche School Rankings placed Orem Jr. High 4th (tying with Lakeridge who was #3) as best public middle school in the state of Utah. Our overall score was an A-. OJH was rated high in math and reading proficiency and student diversity.
 - Congratulations to Nathan Chantry as he goes on to compete at the National Geographic Bee state level.

- **Collaboration Incentive Presentations**
The following groups presented to the board: Math Department, Counseling Department, Science Department and Social Studies Department.
Each SCC board member was asked to recruit a parent to sit in on the next collaboration incentives presentations on Wednesday, March 9, 3:00-4:30 p.m. in the Media Center.

- **Budget Review/Approve Mini Grants**

Beginning Budget: \$ 67,978.00 Expenditures: \$ 45,666.58 Balance: \$16,311.42

Mini Grants: There were no grants submitted.

- **SHARP Survey results discussion**
Klea Harris will be given more time to present and discuss the survey at the April 13 SCC meeting.

- **Looking forward to next month**
Need to set school improvement plan and trustlands budget for 2016-17
Our main focus in April will be to discuss the budget and SIP for the next school year. Mr. Jensen proposed to continue to fund summer collaboration to those departments who want extra days beyond what Title 1 or District funding covers and to the departments who do not receive funding through Title 1 or District.

Glen Westbroek made the motion to adjourn. Reina Hall 2nd the motion. Meeting adjourned at 4:43 p.m.

MINUTES WERE APPROVED APRIL 13, 2016

MINUTES

OJHS School Community Council

April 17, 2016

Members Present

Parents: Reina Hall, Klea Harris, Cathy Monson, Angela Seegmiller, Andrea Wilson
 Teachers: Ashley Belnap, Joe Jensen, Kathy Larsen, Kathe Thornton, Glen Westbroek
 Visitors: Rebecca Allred, Jennifer Fitzgerald (District SCC), Brian Jolley, Matt King (Assistant Principal at TMS),
 Jim Moss (State School Board Candidate)
 Excused: Brian Jensen

Approval of minutes: Glen Westbroek made the motion to approve the minutes from the March 2, 2016 SCC meeting. Reina Hall seconded the motion. The board voted unanimously supporting the motion.

- **Celebrate OJHS**
 Spotlighting Rebecca Allred who runs CLAW program at OJH. CLAW is held during lunch and is a place where students can work on their homework to improve their grades. Mrs. Allred has run the program for six years and in that time have seen students who had failing grades worked hard during CLAW time to get their grades up and receive credit towards graduation. A big thank you to her for all her hard work and being an advocate for students.
- **Discussion about SHARP Survey-Klea Harris**
 Board member Klea Harris invited Matt King, Assistant Principal at Timberline Middle School to speak to the council about their program Grizzly Pride. Students receive a Grizzly Pride card in which they can earn incentives for high achievement, responsible behavior and participation in events like concerts, plays, ball games, or other school activities. Once their card has been filled they can participate in an extra-curricular activity. Discussion was to implement a similar program at OJH.
- **Budget Review (Mini Grants)**
 Kingman: Smart Music Software \$272.00
 Allred: 5-6 Chrome Books for the CLAW Room \$900.00
 Science Club: Bus and Entrance Fees for 3-40 students to Timpanogos Cave \$400.00

- **Review School Improvement Plan for next year**

The following School Improvement Plan (SIP) for 2016-17 was presented and proposed to the board for approval. The budget will be in 2 categories: Professional Development and Student Implementations

Professional Development

Summer Collaboration	Subs training, conferences, classroom observation	Professional Development	Total
\$13,000	\$3,000	\$7,000	\$ 23,000

Student Implementations

Transportation fieldtrips	General Supplies	Equipment computers, hardware, instruments, furniture	Software	Repairs and Maintenance	Total
\$5,000	\$3,000	\$23,776	\$1,000	\$1,000	\$ 33,776

TOTAL of Proposed Budget **\$ 56,776**

Reina Hall motioned that the proposed budget was complete and ready for board approval. Glen Westbroek second the motion. The board voted all in favor with no opposed.

Glen Westbroek made the motion to adjourn. Klea Harris 2nd the motion. Meeting adjourned at 4:40 p.m.